## To: Camponi Housing Corp. / SaskNative Rentals Inc. Tenants From: Management

## Camponi Housing Activity Regarding COVID-19 (Coronavirus) Measures

Our response as a Landlord and Employer is vital in ensuring that our tenants and our staff have the best outcomes. Our plan as of today is based on what we know today, and will be updated as changes occur. Please check our website at camponi.ca and Facebook for updated information and changes in office hours.

Most of our Staff will be working from home, and will not be in the office. The days our office is open, we will be operating with a skeleton staff.

## Our services and hours of operation will change as follows, and may be subject to further change:

- 1. The Camponi Housing/SaskNative offices will be reducing the hours our office is open to the public. Our office will be open from 12 noon 4:30 pm on March 20, 23, 27, 30, 31, April 1, 2 to accommodate tenants paying rent. Please check our website, Facebook page, or phone us for updates after April 2. Tenants who are sick or voluntarily self-isolating are not to come to the office. Contact Tenant Community Relations to make payment arrangements. The health of all our tenants and staff is our first priority.
- 2. Our Maintenance Dept. will be responding to emergency / health and safety work orders only. If you have work required of this nature, you can phone the maintenance dept at 306-979-9896 Mon Friday 8:30 am 4:30 PM. After 4:30 the calls go directly to the call center who will contact our after-hours staff. Alternatively, you can email them at <a href="maintenance@camponi.ca">maintenance@camponi.ca</a>
- 3. Tenant Community Relations staff and our Wrap Around Service staff will only be available by phone and/or email.
  - Tenant Community Relations (Celeena, Shantel and Shauna)
    tenantcommunityrelations@camponi.ca 306-321-6353
  - Wrap Around Services Nicole 220-1354 Heather 291-7975
- 4. Tenants can also contact us by email via our website at Camponi.ca. We will review emails each business day and will respond accordingly.

Camponi Housing is committed to support our tenants through these difficult times. We appreciate your patience and cooperation. We encourage any tenants with concerns to reach out via phone, email, message or website and we will do our best to answer your questions.

